



THE UNIVERSITY OF BRITISH COLUMBIA

Faculty of Education

## Faculty of Education

### Graduate Curriculum Advisory Committee (GCAC)

2023-2024

Membership and Terms of Reference

#### Membership

Chair: Associate Dean, Academic, Graduate and Innovation

Unit and Student Representatives:

- One representative from each of ECPS, EDCP, EDST, KIN, and LLED (voting)
- One representative from the following faculty-wide programs: MET, ECED (voting)
- Two graduate student representatives *from different units*, one masters and one doctoral (non-voting)

Ex-Officio: The Director of Graduate Programs, UBC-O (non-voting)

Staff: Assistant to the Associate Dean, Academic, Graduate and Innovation (non-voting)

#### Voting

The Chair only votes in the case of a tie. Student representatives and the ex officio member do not vote on UBC-V curriculum and policy matters.

#### Terms of Reference

- Advise departments and Dean on graduate policy within the Faculty.
- Administer all graduate program and curriculum changes within the Faculty.
- Coordinate and disseminate information on research methods courses offered throughout the Faculty.